

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	UNFPA CO in Lao PDR
Purpose of consultancy:	<p>UNFPA Lao PDR is looking for a qualified international consultant for a short term consultancy to elaborate a concise tool/guide on: Male Engagement in Reproductive, Maternal, Newborn, Child and Adolescent Health.</p> <p>The tool will be used by health providers and at the health facilities during the community outreach. It should also be simple enough to be used by the village health volunteers at community level. It will guide and facilitate the delivery of quality information to men of all ages, combat misconceptions related to sexual and reproductive health and encourage men to take SRH services as well as supporting their partners to receive them.</p>
Scope of work:	<p><u>Background</u></p> <p>UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's new strategic plan (2022-2025), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.</p> <p>In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.</p> <p>The 7th Country Programme of support (2022-2026) aims to strengthen the capacity of health providers in raising awareness and changing attitudes of men on SRH services and rights.</p> <p>This guide will be a concise and easy to use tool to complete the existing male engagement tools used by health providers such as the AYFS package was designed to address the barriers faced by youth in accessing high-quality sexual and reproductive health (SRH) services and the couples counselling guideline for new married couples.</p> <p>The Purpose of the Consultancy is to provide a tool that provides orientations to the health providers for the different stages and situations of interactions with men in the delivery of SRH services: adolescent boys, young men, men in relationships, men attending ANC, men during pregnancy and after delivery.</p> <p><u>Scope of work</u></p> <p>Working under the overall supervision of the SRH coordinator head of SRH unit, in close coordination with the SRH team members and the communication team, the consultant will lead a consultation with the Ministry of Health as well as health providers on the conception of the tool. S/He will review existing materials from UNFPA in the region and globally to align and bring innovation to adapt them to the national context.</p> <p>Specifically, the consultant will complete the following tasks:</p> <ul style="list-style-type: none"> ● Consultations with the Ministry of Health and health providers: 03 days

	<ul style="list-style-type: none"> • Desk review of existing tools for SRH engagement, at the regional and global level: 02 days • Drafting the adapted tool to the lao context: 06 days • Feedback and review in consultation with the MoH and UNFPA: 04 Days <p>Payment will be made as follows:</p> <ul style="list-style-type: none"> • 30% at the signature of the contract • 70% after completing the consultancy
Duration and working schedule:	<p>15 Days during the period of: 25 May to 25 August 2024</p> <p>TOTAL COST expected: 20,000 maximum. The daily rate is based on the qualifications and number of years of experience.</p>
Place where services are to be delivered:	remotely (home-based consultation)
Delivery dates and how work will be delivered:	The finalised tool including all required sections is available in word format
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<p>Performing the above mentioned tasks, the consultant will work under the guidance of UNFPA in close collaboration with the Department of Health Care and Rehabilitation and the RMNCAH secretariat and committees.</p> <p>The performance of the consultant will be evaluated based on the following indicators:</p> <ul style="list-style-type: none"> • Completion of tasks specified in ToR; • Compliance with the established deadlines for submission of deliverables; • Quality of work; • Demonstration of high standards of work with UNFPA and counterparts
Supervisory arrangements:	The consultant will work under the supervision of the SRH Programme Coordinator who is the Head of the SRH Unit, and in close collaboration with the communication team.
Expected travel:	NA
Required expertise, qualifications and competencies, including language requirements:	<p>Education:</p> <ul style="list-style-type: none"> • Master's Degree in political sciences, economics, demography, social policy, public health, social mobilisation, business administration, international relations, gender, public health or other related fields. <p>Knowledge and Experience:</p> <ul style="list-style-type: none"> • Ideally at least two years of programme experience in the field of development activities, preferably in programme/ project management / support. • Excellent interpersonal, communication, negotiation, and managerial skills required. Self-starter, proactive, passion for the issues.

	<ul style="list-style-type: none"> • A thorough understanding of the UN system. <p>Languages:</p> <ul style="list-style-type: none"> • Fluency in English and Lao (written and oral)
Inputs / services to be provided by UNFPA or implementing partner	UNFPA will provide all documents related to this consultancy and will assist in organising the online consultations.
Other relevant information or special conditions, if any:	NA