

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	United Nation Population Fund (UNFPA) in Lao PDR
Purpose of consultancy:	<p>In order to contribute to the National Rural Employment Strategy in Lao PDR towards increasing opportunities for decent and productive employment in rural areas, UNFPA and ILO will work together to carry out the National Rural Employment Project funded by USAID. As a joint project, UNFPA will contribute to achieve the outputs as below:</p> <ul style="list-style-type: none"> - Improving essential life skills of rural TVET students and young male and female workers from disadvantaged communities especially young women through comprehensive sexuality education, enabling them to maintain good sexual and reproductive health, healthy relationships and increased productivity. - Empowering rural women, girls and persons with disabilities, youth, returned migrant workers and LGBTQI, to have equal access to employment and decent work life balance - Sensitizing government and relevant private business membership organizations including trade unions to encourage them to facilitate gender sensitive, SRHR friendly and disability inclusive rural employment, investment, and NRES implementation. <p>To contribute to achieve outputs, UNFPA works with the Ministry of Education and Sports and other government counterparts of building systems for capacitating young people so they can realise their full potential. A foundation of that work is through comprehensive sexuality education (CSE) delivered along with TVET courses. The CSE course is designed based on global good practice and standards, is age appropriate, and is combined with availability of mental health psychosocial support/ sexual health services, information and services on protection from gender based violence. Content also includes diversity, equity and inclusion, that foster and motivate young job seekers including qualified applicants from disadvantaged groups such as those living with disability, LGBTQI, etc. This ensures the youth have comprehensive life skills and competencies, aligned with national standards and job market requirements. The objectives of the consultancy is to jointly conduct a baseline survey to gather data to serve as a guide for prioritizing interventions and establish a base of key indicators for the project and reference for end line surveys. Therefore, UNFPA will hire a local consultant to identify list of indicators relevant to the project, and then conduct a survey to provide baseline data for that indicators such as:</p> <ol style="list-style-type: none"> 1) Identify and define a comprehensive list of indicators relevant to the life skills development of youth in rural area including indicators relevant to comprehensive sexuality education (CSE), sexual reproductive health and rights (SRHR), mental health psychosocial support (MHPSS) using global and national existing frameworks.

	2) Conduct baseline survey to produce data for the identified indicators in the areas of CSE, SRHR and MHPSS covering young people, LGBTQI, and ensure disaggregation by sex and age. As well as knowledge, attitude and practise (KAP) survey on SRH, GBV, MHPSS among TVET students and young people in the Savannakhet province.
Scope of work: <i>(Description of services, activities, or outputs)</i>	<ol style="list-style-type: none"> 1) Preparation of inception report explaining methodology, detailed timeline, sampling methods etc. 2) Desk Review of concerned documents and existing indicator frameworks; 3) Develop tools for baseline survey; 4) Conducting in-depth interview with staff from education sector, health relevant people at central, province and community, 5) Assess KAP regarding sexual reproductive health, gender-based violence, mental health issues with TVET students and young people in the community in Savannakhet province. 6) Data analysis both for the quantitative and qualitative components, formulation of indicators and baselines 7) Reporting: development of a comprehensive report including key analysis, identification of gaps and ecosystem risks that the project implementation can face as well as key recommendations.
Duration and working schedule:	1 August - 30 October 2023, the consultant will work from home and will also work from the UNFPA office as needed (totally 90 days)
Place where services are to be delivered:	Home-based and UNFPA Lao Country Office
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<p>The consultant will submit deliverables in Lao and English as follows:</p> <ul style="list-style-type: none"> - Submission of inception report (explaining the methodology, timeline, sample size, etc) by 30 August 2023 - Completion of the survey by deadline 30 September 2023 - Submission of draft report to UNFPA for review and input by 15 October 2023 - Submission of final report by 30 October 2023 <p>All the documents should be submitted in electronic version and in English.</p>
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<p>Performing the above mentioned activities, the consultant will be responsible for the delivery of the following outputs:</p> <ul style="list-style-type: none"> - Completion of tasks specified in ToR; - Compliance with the established deadlines for submission of deliverables; - Quality of work performed as expected by UNFPA; - Demonstration of high standards of work with UNFPA and counterparts' satisfaction. <p>Milestones and timelines for the assignment will be agreed upon at the beginning of the contract, UNFPA will provide periodic follow up based on</p>

	the working schedule to ensure timely delivery of the products as well as timely mitigation of any unexpected obstacles.
Supervisory arrangements:	The consultant will work closely with the National Programme Officer of UNFPA and consultant hired by ILO
Expected travel:	- Travelling within Vientiane Capital to Savannakhet
Required expertise, qualifications and competencies, including language requirements	<ul style="list-style-type: none"> - University degree in epidemiology, public health/medicine/Sexual Reproductive Health and Rights (SRHR), social sciences or any other relevant area required. - Professional experience in conducting surveys and other research programme. - Familiarity with the CSE and the professional experience to work with health and education sectors in Lao PDR on Sexual Reproductive Health education preferable. - Advanced Lao and English writing and communication skills required. - Understanding of Lao development context especially on ASRH, CSE, adolescent empowerment and gender issues.
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	UNFPA will facilitate the communication between the consultant and relevant stakeholders for interview.
Other relevant information or special conditions, if any:	<p>The consultant will be paid a lump sum amount of 5,000 USD for this assignment:</p> <ol style="list-style-type: none"> 1) 40 percent upon submission of the inception report 2) 60 percent completion of the TOR deliverables and submission of the final report <p>The consultant travel costs and DSA for field visit will be covered by UNFPA as per the rules</p>