United Nations Population Fund
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Date: 5 March 2020

REQUEST FOR QUOTATION
RFQ Nº UNFPA/LAO/RFQ/20/05

Dear Sir/Madam,

UNFPA hereby solicits a quotation for the health supplies as following items:

Item N°	Product Name	Technical specifications	Unit of Measure	Quantity
1	Gloves, examination, nitrile, powder free, non-sterile	**Gloves, examination, nitrile, powder free, non-sterile** Product description: Glove for clinical examinations and routine clinical laboratory work. Contains 5 fingers, palm and a sleeve. Disposable, non-powdered and non-sterile nitrile gloves are used to protect both patient, staff and environment from cross-contamination after handling infectious substances. Technical Specifications: Fits either hand (ambidextrous shape). Material: 100% **Nitrile.** **Powder free (non-powdered).** Waterproof. Non-sterile. Single-use, disposable. Sizes available: S, M, L and XL.  Size Medium dimensions: Total length: minimum 230mm. Width: 95 mm, +/- 10mm. Thickness: fingers:approx. 0.12mm; palm: 0.8mm. Conformity requirements (WHO): • EU MDD Directive 93/42/EEC Class I or IIa, • **EU PPE Regulation 2016/425 Category III**, • EN 455, • EN 374, • ANSI/ISEA 105, • ASTM D6319, or equivalent set of standards Intended use: Strictly single use. A non-powdered glove, allowing the use of hydroalcoholic solution as hand cleanser. Wash hands before and after use of gloves. To be worn only on dry hands.	Pair	1-100 101-500 501-1,000 1,001-1,500

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		Once removed, the gloves should be disposed of according to waste management rules. Never reuse. Store below 30°C protected from sunlight, heat and humidity. Packaging and labelling: Unit presentation: Hundred (100) gloves per box (50 pairs). Symbols used according ISO 15223. CE Mark. Manufacturer name and address. Lot/batch information. Must have words "non-powdered", or equivalent. Must indicate compliance to PPE 2016/425 Category III. Must indicate 'non-sterile, single use'. Must indicate 'latex free'.		
2	Gloves, surgical, long cuff, nitrile, powder free, sterile	**Gloves, surgical, long cuff, nitrile, powder free, sterile** Product description: Glove for clinical and surgical procedures. Contains 5 fingers, palm and a long sleeve. Disposable, non-powdered and sterile nitrile long cuff gloves are used to protect both patient, staff and environment from infectious substances. Gloves should have long cuffs, reaching well above the wrist, ideally to mid-forearm. (Sizes ranging 5.0 - 9.0 Technical Specifications: Fits either hand (ambidextrous shape). Material: 100% **Nitrile.** **Powder free (non-powdered).** **Long sleeve (long cuff).** Waterproof. Sterile. Single-use, disposable. Sizes ranging from 5.0 to 9.0  Size 7.0 dimensions: Total length: minimum 280mm. Width: 89 mm, +/- 5mm. Thickness: fingers:approx. 0.12mm; palm: 0.8mm. Conformity requirements (WHO): • EU MDD Directive 93/42/EEC Class IIa, • **EU PPE Regulation 2016/425 Category III**, • EN 455, • ANSI/ISEA 105, • ASTM D6319, or equivalent set of standards Intended use: Strictly single use. A non-powdered glove, allowing the use of hydroalcoholic	Pair	1-100 101-500 501-1,000 1,001-1,500

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		solution as hand cleanser. Wash hands before and after use of gloves. To be worn only on dry hands. Once removed, the gloves should be disposed of according to waste management rules. Never reuse. Store below 30°C protected from sunlight, heat and humidity. Packaging and labelling: Unit presentation: One (1) pair in peel-open pack. Symbols used according ISO 15223. CE Mark. Manufacturer name and address. Lot/batch and Expiry information. Must have words "non-powdered", or equivalent. Must indicate compliance to PPE 2016/425 Category III. Must indicate 'sterile, single use'. Must indicate 'latex free'.		
3	Gown, isolation, non-woven, disposable	**Gown, isolation, non-woven, disposable.** Non-sterile single use garment intended to be worn by healthcare providers or visitors to protect the patient from the transfer of infectious agents. It may also help to protect the healthcare provider or visitor from a contagious agent which has infected the patient.  Technical specifications: Isolation gown (opening at the back), with long sleeves, a waist tie that binds at the back or front. Non-woven material, e.g. SMS, SMMS, polyethylene-coated polypropylene. **Outer layer liquid penetration resistant in critical areas (full front and arms).** Impermeable but breathable, flexible. Minimum average material density: 30 g/m2 Length (measured at front from middle of neckline to bottom): 110 – 150 cm (**length mid-calf**). Universal size but coverage of the whole upper body till under the knees is required. Width or circumference (measured at waist): minimum of 130 cm. Sleeves finished with double layer cuff, cotton or synthetic, stretchy (elastic) interlocked jersey band, length: 4 - 8 cm. Non-sterile. Single use, disposable.	Unit	1-100 101-500 501-1,000 1,001-1,500

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		Conformity requirements (WHO): • **EU PPE Regulation 2016/425** and EU MDD directive 93/42/EEC • FDA class I or II medical device, or equivalent; • **EN 13795 any performance level, or** • **AAMI PB70 all levels acceptable, or equivalent** Intended use: To be worn when there is a protection isolation of an immune-depressed patient; or an infectious isolation: contagious diseases transmitting by airborne contact (droplets). Follow the infection control rules of undressing and dressing. Packaging and labelling: Packaging: One (1) unit in a plastic bag. Labelling on primary packaging (one unit) must include: - Name and/or trademark of the manufacturer - Manufacturer address - Manufacturer's product reference (product code) - Type of product and main characteristics - If the packaging is not transparent, it must bear a diagram showing the essential parts of the product - Information for particular storage conditions (temperature, pressure, light, humidity, etc.), as appropriate (or equivalent harmonised symbol) - Information for handling, if applicable (or equivalent harmonised symbol) - Words 'Non-sterile, disposable, single use' - Word 'Universal size' - CE mark (+ EC REP), FDA, and equivalent Secondary packaging: Packaging of multiple units Labelling to be the same as primary packaging. Extra information required: Number of units per box		
4	Gown, surgical, non-woven, sterile, disposable	General Description: **Gown, surgical, non-woven, sterile, disposable.** Protective clothing worn by operating theatre staff over a surgical tunic and surgical trousers in order to prevent transmission of infectious agents.	Unit	1-100 101-500 501-1,000 1,001-1,500

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		 Technical specifications: Non-woven, multilayer (SMS or SMMS). Impervious supplementary protection layer (polyethylene film, nonwoven, etc.) in the critical zones (chest area and forearms) = reinforced. For medium to high fluid level interventions. Wraparound. Long sleeves. Cuffs made of elastic jersey. Latex free. Sterile, for single use. Sizes available: Large, XLarge and XXLarge. Length (shoulder seam to mid calf): size Large: ± 140 cm size XLarge: ± 150 cm size XXLarge: ± 160 cm Conformity requirements (WHO): • **EU PPE Regulation 2016/425** and EU MDD directive 93/42/EEC • FDA class I or II medical device, or equivalent; • **EN 13795 any performance level, or** • **AAMI PB70 all levels acceptable, or equivalent** Intended use: Strictly single use. Non-woven gowns are intended for situations where sterilization is problematic. Used in procedures where high level sterility is required. Packaging and labeling: One (1) unit with reverse folding in order to ensure an aseptic gowning technique. Wrapped in a drape. Double sterile packaging in peel-open pack. Labelling on primary packaging (one unit) must include: - Name and/or trademark of the manufacturer - Manufacturer address - Manufacturer's product reference (product code) - Type of product and main characteristics - If the packaging is not transparent, it must bear a diagram		

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		showing the essential parts of the product - Information for particular storage conditions (temperature, pressure, light, humidity, etc.), as appropriate (or equivalent harmonised symbol) - Information for handling, if applicable (or equivalent harmonised symbol) - Words 'sterile, disposable, single use' - Size - Batch/lot and expiry date. - CE mark (+ EC REP), FDA, and equivalent Secondary packaging: Packaging of multiple units Labelling to be the same as primary packaging. Extra information required: Number of units per box		
5	Coverall, disposable	**Coverall, protection, Category III, type 4b (spray tight)** **Coverall, protection, Category III, type 3b (liquid tight)** General description: Spray/aerosol-penetration resistant, biohazard-protective coverall, for use in EVD patient-isolation units for infection prevention and control against viral penetration. Personal protective equipment (non-hooded) that fully covers the wearer's body from neck to ankles. Intended to be worn over a surgical tunic and trousers to protect medical and non-medical staff from exposure to inorganic chemicals and **infective biological agents**. Protective clothing (PPE) category III complex design: Chemical protective clothing types 3, 4. Protective clothing against infective agents.  Technical specifications: Elasticated hood around face. Elasticated cuffs and ankles. Sleeves with elasticated thumb loop. Protective seams providing barrier equal to fabric. Zipper with re-sealable flap protecting leakage through seams. Each coverall has a stitched-in neck label indicating the type and performance of the suit against the below mentioned standards. Color: White/ yellow/orange Material: Lightweight, do not contain rubber/ latex.	Unit	1-100 101-500 501-1,000 1,001-1,500

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		Antistatic treated on both sides. Fabric is Infective agent tested against viral penetration at minimum 1.75kPa Non-sterile Single Use, disposable Several sizes:  Intended use: Disposable liquid-tight biohazard-protective coverall, for use in EVD patient-isolation units for infection prevention and control against viral penetration. After use, the coverall must be disposed of in a biohazard waste container, collected and destroyed. This is also applicable if the coverall is damaged (perforation, etc.). Please refer to WHO publication "Safe management of waste for Health Care". Packaging and labelling: Packaging: One (1) unit in a plastic bag. Labelling on primary packaging (one unit) must include: - Name and/or trademark of the manufacturer - Manufacturer address - Manufacturer's product reference (product code) - Type of product and main characteristics - If the packaging is not transparent, it must bear a diagram showing the essential parts of the product - Information for particular storage conditions (temperature, pressure, light, humidity, etc.), as appropriate (or equivalent harmonised symbol) - Information for handling, if applicable (or equivalent harmonised symbol) - Words 'Non-sterile, disposable, single use' - CE mark (+ EC REP), FDA, and equivalent		

	H	C
S	64-67in 164 -170cm	33-36in 84 - 92cm
M	66-69in 167 - 176cm	36-39in 92 - 100cm
L	69-71in 174 - 181cm	39-43in 100 - 108cm
XL	70-74in 179 - 187cm	43-45in 108 - 115cm
2XL	73-76in 186 - 194cm	45-49in 115 - 124cm
3XL	76-78in 194 - 200cm	49-52in 124 - 132cm
4XL	78-81in 200 - 206cm	52-55in 132 - 140cm

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		Meets the following european standards requirements: EU MDD directive 93/42/EEC EU PPE Regulation 2016/425 EN 340: 2003 Protective clothing, general requirements en 368/en ISO 6530: resistance of materials to penetration by chemicals liquid en 14126: 2005. Protection against infective agents from risk groups 1,2,3,4 ISO 16603 : Determination of the resistance of protective clothing materials to penetration by blood and body fluids, test method using synthetic, under hydrostatic = 20 kPa - class 6/6 ISO 16604 : Determination of resistance of protective clothing materials to penetration by blood-borne pathogens, test method using Phi-X 174 bacteriophage, under hydrostatic = 20 kPa - class 6/6 ISO 22612 : test method for resistance to dry microbial (bacteria) penetration = log cfu ≤ 1 - classe 3 ISO 22611 : test method for resistance to penetration by biologically contaminated aerosols, using Staphylococcus aureus = log ratio >5 - class 3/3 ISO 22610 : test method to determine the resistance to wet bacterial penetration, when subjected to mechanical rubbing = > 75 min – classe 6/6 EN 14325 : 2004 : test methods and performance classification of chemical protective clothing materials, seams, joins and assemblages (abrasion resistance: >2000 cycles/class 6 of 6; Flex cracking resistance: >100 000 cycles/class 6 of 6; trapezoidal tear resistance: at least class 3 of 6; tensile strength (max. tear): class 2 of 6; Puncture resistance: class 2 of 6; resistance to ignition: at least class 1 of 3). en 1073-2 : 2002 : requirements and test methods for non-ventilated protective clothing against particulate radioactive contamination = class 1/3 EN 1149-5 & en 1149-1 : electrostatic properties = class 2 eEN ISO 13935-2 : 2004 : Determination of maximum force to seam rupture using the grab method = >125n, level 4/6 ISO 17491-3 : 2008 : test methods for clothing providing protection against chemicals - Part 3: Determination of resistance to penetration by a jet of liquid (jet test) ISO 17491-4 : 2008 : test methods for clothing providing protection against chemicals - Part 4: Determination of resistance to penetration by a spray of liquid (spray test) EN ISO 13982-1 : 2004 : Performance requirements for chemical protective clothing providing protection to the full body against airborne solid particulates (type 5 clothing) EN 13034 : 2005 : Performance requirements for chemical protective clothing offering limited protective performance against liquid chemicals (type 6 clothing) Performance requirement ISO standards: ISO 3758 – Textile care symbols		

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		EN 12941 – Respiratory protective devices – Powered filtering devices EN 31092 – Determination of physiological properties – thermal and water-vapour resistance Conforms to: European Directive 89/686/EEC on personal protective equipment Category III: Chemical protective coverall, Type 3 comply with EN14605:2005+A1:2009 (or equivalent) marketing approval certificate. Barrier to infective agent standards: EN 14126:2003 certified passing infectious agent test according to ISO 16604:2004 (Resistance to penetration by blood-borne pathogens using bacteriophage Phi-X 174) standard at minimum exposure pressure of 1.75kPa (class 2) (or equivalent international standard)		
6	Surgical Respirator FFP2/N95, mask, disposable	**Surgical respirator, high-filtration, FFP2/N95, mask, no valve, non-sterile, disposable** General Description: Respirator mask protecting against airborne pathogens. For medical use. Anti-penetration high filtration mask. Filtering device covering nose, mouth and chin, used to protect the wearer against airborne or droplets transmitted infectious agents. Filtering half mask: the face piece consists entirely or substantially of filter material or comprises a face piece in which the main filter(s) form an inseparable part of the device.  Technical specifications: Material: non-woven filter layer. Polypropylene, polyester, polyethylene, aluminum. Meets the requirements of FFP2 or N95 (FFP2 or N95 must be written on the respirator itself). Filtration level: > 95 % for particles from 0.1 to 0.3 micron. Total inward leakage (TIL): <10% (N95) or <8% (FFP2). Penetration of the filtering material < 6% (NaCl and paraffine at 95 l/min with particles of 0.6 µm). Air permeability: > 2 mm H2O Meets the requirements of type IIR: Bacterial filtration efficiency (BFE) > or = 98%. Differential pressure (breathability) < 49 Pa. Splash resistance pressure > or = 120 mm hg (tested in accordance with ASTM F1862 standard). Shape of the mask: duckbill (folded horizontal width-wise), or cup-shaped. Good breathability with design that does not collapse against	Unit	1-100 101-500 501-1,000 1,001-1,500

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		the mouth. Without valve. Respirator mask fits all face shapes, without inspiration/expiration air-leakage. Upper edge has integrated easy malleable nose bridge strip reducing fogging of protective eye-wear. Size nose bridge strip: 4 x 90 mm (w x l) (+/-10%). Two pre-attached, strong elastic straps, fitting (i) around top of the head, (ii) around base of the head. Color: white. Non-sterile. Single use, disposable. Each mask bares clear identification of (i) protection provided FFP2/N95, (ii) which side to wear up (nose), (iii) manufacturer's name, and (iv) model reference Conformity requirements (WHO): • Minimum "N95" respirator according to FDA Class II, under 21 CFR 878.4040, and CDC U.S. NIOSH, or • Minimum "FFP2" according to EN 149, EU PPE Regulation 2016/425 Category III, or equivalent • EN 14683:2014 "Surgical masks - requirements and test methods" Respirator with words “For occupational use” shall NOT be approved as this type is for construction and other industrial type jobs. CDC List of approved suppliers: https://www.cdc.gov/niosh/npptl/topics/respirators/disp_part/N95list1sect3.html Intended use: Respirator mask protecting against airborne pathogens. For medical use. Respirator offers a valuable security ONLY if: a) the size and the model are adapted to the wearer's face; b) the respirator is worn and used correctly by the wearer; c) a seal check is performed by the wearer before each exposure. First time users should CHECK THE MASK PERFORMANCE with a Fit Test Kit. Everytime a respirator is put on, PERFORM A SEAL CHECK. Check that the shelf life has not exceeded 5 years. If there is no marking for expiry date, check the elasticity of the straps before putting on. All damaged, wet or dirty respirators should be immediately discarded and replaced. Store in a dry and well-ventilated place.		

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		Packaging and labelling: Packaging: One (1) unit in a protective packaging. Manufacturer name and address. ISO 15223 CE mark (+EC REP), FDA and equivalent. Lot/batch, MFD and expiry date. Word 'non-sterile, single use, disposable.' Comes with instructions for use.		
7	Surgical Mask, type IIR, disposable	**Surgical Mask, type IIR, non-sterile, disposable** General description: Mask, surgical, type IIR, tie strap, disposable. Medical mask covering the nose, mouth and chin, designed to limit transmission of infectious agents exhaled by the nose and mouth of the wearer, and additionally to protect the wearer against liquid splashes.  Technical specifications: . Splash resistant, type IIR surgical mask. . Bacterial filtering efficiency (BFE): equal to or greater than 98%. . Differential pressure (breathability)/Breathing resistance: equal to or < 49 Pa. . Splash resistance pressure: greater than 120 mmHg (tested in accordance with ASTM F1862 standard). . Fabric, non-woven with outer layer impervious liquid splash resistant material, f.e. polyethylene. . Comprised of 3 or 4 non-woven folded layers, shape completely covering nose, mouth and chin. . Clearly identifiable inner and outer surfaces. . Malleable nose strip, made of aluminum, allowing a snug fit. . With attached 2 x 2 tie-straps, allowing correct fixation and securing at the back of the head. . Size (indicative): 15-19 cm x 9-11 cm (l x w). Unfolded 175 x 175 mm. . Latex-free, glass fibre-free . Non-sterile	Unit	1-100 101-500 501-1,000 1,001-1,500

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		. Single use, disposable . Conform requirements of EU Medical Devices Directive 93/42 (or equivalent internationally recognized marketing clearance). . In specific, compliant with the EN 14683 standard for type IIR (or equivalent international standard). Conformity requirements (WHO): • EU MDD directive 93/42/EEC Class I or IIa ,or equivalent, • EN 14683 Type IIR (or II or IR) • ASTM F2100 minimum level 1 or equivalent. Intended use: Worn by the medical staff or most typically by the contagious patient. The surgical mask prevents the contamination spread to the people surrounding and the environment (air, surface, products…) around the wearer and protects the wearer against liquid splashes. Not to be reused after removing from the face. The mask must be replaced at least every 3 hours. Always wash hands before fitting and after removing the mask. Note! A surgical mask does not protect the wearer against airborne infectious agents (coronavirus, TB, viral haemorrhagic fever, measles, varicella, SARS, avian influenza, etc.). In such cases, it is advisable to wear a respiratory protective mask rated FFP2 (complies with european standards) or N95 (complies with american standards). Packaging and labelling: Packaging: One (1) unit in a protective packaging. Manufacturer name and address. ISO 15223 CE mark (+EC REP), FDA and equivalent. Lot/batch, MFD and expiry date. Word 'non-sterile, single use, disposable.' Comes with instructions for use.		
8	Goggle, panoramic, regular nose, indirect ventilation	General Description: **Goggle, panoramic, regular nose, indirect ventilation.** Goggles, or safety glasses, are forms of protective eyewear that usually enclose or protect the area surrounding the eye in order to prevent particulates, water or chemicals from striking the eyes. In haemorrhagic fever contexts it is recommended to use safety wrap around goggles: they protect the eyes from	Unit	1-100 101-500 501-1,000 1,001-1,500

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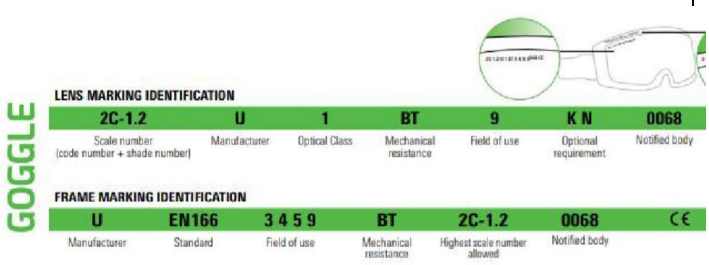
		dust and splashing.  Technical specifications: Good seal with the skin of the face. Reusable. Markings written on the goggles (frame and lenses) according to the EN 166 specifications: Mechanical class = F = Minimum mechanical resistance (resistance to shocks of low-energy particles): withstands a bead of 6 mm and 0.85 g at 45m/s impact. Optic class 1 or 2 = applicable for intermittent use, for activities with medium visual requirements. K = Anti-Scratch N = Anti-Fog Frame Protection class = 3 Protection against liquid doplets.  Lens: Material: mechanically strong but less flexible polycarbonate (PC) or a better chemical resistant acetate type (PA) are equivalent options. Clear lens for protection against UV light. Panoramic view 180° The optical zone for every eye must be at least 32 mm horizontally and 25 mm vertically. Replaceable. Treated against fogging and against scratching. Must be easy to disinfect and resistant to chlorine à.5% solution. Frame: Shape of nose bridge: regular (or alternatively wide) Covers big part of the cheek (important in VHF context: between hood and respirator). Parts that touch the skin are not allergenic or irritating. Easy to combine with personal spectacles/ corrective glasses.		

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		Made of thermoplastic elastomer. Flexible PVC frame to easily fit with all face contours with even pressure. Broad and fully adjustable headband. Adjustable band to secure firmly so as not to become loose during clinical activity. Must be easy to disinfect and resistant to chlorine à.5% solution. Indirect ventilation: a venting system that does not allow for direct contact of particles to the interior of the goggles. this is achieved by adding angled vents, (prefereably at the bottom), which face away from the front lens that the wearer looks through. Conformity requirements (WHO): • EU PPE Regulation 2016/425, • EN 166, • ANSI/ISEA Z87.1, or equivalent PPE class 3 EN 166 : 2002 Personal eye-protection – Specification EN 167 : 2002 Personal eye-protection - optical test methods EN 168 : 2002 Personal eye-protection - non-optical test methods Intended use: Worn during procedures that may expose personnel to eye contamination by infectious or hazardous chemicals. The reusable goggles must be disinfected with chlorine solution and be easy to remove. The ocular should be cleaned regularly. It can be cleaned with water and soap, or cleaning fluid for glasses. In case the goggles should be cleaned with a chlorine solution, it is necessary to clean it afterwards with water and soap, and rinse it thoroughly with clear water. No traces of chlorine should be left over because these traces will quickly result in fogging. Scratched ocular should be replaced. If the elastic strap is damaged, the entire goggle needs to be replaced. Packaging and labelling: Packaging: One (1) unit in a protective packaging. Manufacturer name and address. ISO 15223 CE mark (+EC REP), FDA and equivalent. Lot/batch, MFD and expiry date.		
9	Apron, surgical,	Product description: **Apron, surgical, heavy duty, reusable**	Unit	1-100 101-500

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	heavy duty, reusable	A garment designed to be worn by surgical staff for protection from soiling or spills on the ventral (front) aspect of the body during surgical procedures. This is a reusable garment that must be cleaned, decontaminated and disinfected after each use.  Material: 100% nitrile rubber is preferred. Acceptance can be considered for 100% polyester with PVC coating, or 100% PVC, or other fluid resistant coated material for medical use. Good resistance to common cleaning products (chlorine, bleach, washing powder, soaps). Good resistance to tearing and perforation. Water-proof and resistant to fats, acids, stains and heat. Straight apron with bib. Back fastening and neckband should be strong and not detachable. Minimum basis weight: 300g/m2. Thickness: 0.15 to 0.30mm Colour: white. Size: One-size-fit-all (120-150 x 70-90 cm) Washing: Withstands boiling and sterilization methods, and resists to 0.5% chlorine. Non-sterile, reusable. Conformity requirements (WHO): • EN ISO 13688 • **EN 14126-B and partial body protection** (EN 13034 or EN 14605) • EN 343 for water and breathability or equivalent Classification according to PPE regulation (EU) 2016/425: category I (Directive 89/686/EEC is repealed by the new regulation (EU) 2016/425). Packaging and labelling: Packaging: One (1) unit in a protective packaging. Manufacturer name and address. ISO 15223 CE mark (+EC REP), FDA and equivalent. Lot/batch, MFD and expiry date. Word 'non-sterile.'		501-1,000 1,001-1,500

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		Comes with instructions for use, cleaning, decontamination from viral agents.		
10	Face Shield, reusable	**Face Shield, reusable** General Description: Durable full face length safety shield, fog-resistant. Encloses a wide area of the face ear-to-ear and forehead to chin. Can be worn with glasses or goggles, and with a N95 type respirator.  Technical specifications: Durable full face length safety shield, fog-resistant. Encloses a wide area of the face ear-to-ear and forehead to chin. Can be worn with glasses or goggles. Made of clear plastic and provides good visibility to both the wearer and the patient. Material, shield part: clear polycarbonate, thickness approx. 1 mm. Made of robust material which can be cleaned and disinfected. Impermeable to liquids. Antistatic. Flexible. Size shield, from headband down approx.: 25 x 30 cm (w x h) Adjustable length headband, integrated with the shield. Adjustable band to attach firmly around the head and fit snuggly against the forehead. Width headband, approx.: 3 cm Front part of the headband is foam padded (length approx. 25 cm) Shield is anti-fog treated/coated (preferred). Outside is coated to prevent glare from reflection. Non sterile. Reusable. Conformity requirements (WHO): • EU PPE Regulation 2016/425, • EN 166, • ANSI/ISEA Z87.1, or equivalent set of standards Packaging and labelling: Packaging: One (1) unit in a protective packaging. Manufacturer name and address.	Unit	1-100 101-500 501-1,000 1,001-1,500

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		ISO 15223 CE mark (+EC REP), FDA and equivalent. Lot/batch, MFD and expiry date. Word 'non-sterile, single use, disposable.' Comes with instructions for use, cleaning, decontamination from viral agents.		
11	Head cover, waterproof, disposable, non-sterile	**Head cover, waterproof, disposable, non-sterile** General Description: A non-sterile head covering designed as a cap to completely cover the hair and is intended to be worn by surgical staff during an operation to protect both the patient and themselves from the transfer of microorganisms, body fluids, and particulate material. It is an elasticated cap made of non-woven materials.  Technical specifications: Non-woven (polypropylene, viscose, etc.) Non-permeable to liquid. Waterproof. For medical use. Weight: 10 to 30 g/m2 (e.g. cap of 6 g = 28 g/m2). Elastic opening permitting complete coverage of all hairstyles (Ø ± 50 cm). Latex-free. One-size-fits-all. Non sterile, single use. Intended use: It is mandatory for all operating theatre staff to wear a surgical cap. Non-woven surgical caps are intended for situations where sterilization is problematic. Dispose after use. Conformity requirements: • EU PPE Regulation 2016/425, • EU MDD Directive 93/42/EEC • EN 343 for water and breathability or equivalent Packaging: One (1) unit in a protective packaging. Alternatively multiple units per box (20 to 50). Manufacturer name and address. ISO 15223. CE mark (+EC REP), FDA and equivalent. Lot/batch, MFD and expiry date. Word 'non-sterile, single use, disposable.'	Unit	1-100 101-500 501-1,000 1,001-1,500

United Nations Population Fund
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12	Shoe cover, waterproof, disposable	**Shoe cover, waterproof, disposable** General Description: A non-sterile device made of a non-conductive material intended to be used as a physical barrier on a shoe to prevent cross-contamination between the shoe and the environment. This is a single-use device. Material: PVC Non-conductive. Disposable. Non-woven. One-size-fits-all. Elastic in hem at ankle. Non-permeable to liquid. Waterproof.  Intended use: Any protective clothing used in the contaminated area must not be worn in the other areas of the facility. After use discard into infectious waste container. Conformity requirements: • EU PPE Regulation 2016/425, • EU MDD Directive 93/42/EEC • EN 343 for water and breathability or equivalent Packaging & labeling: Manufacturer name and address. ISO 15223 CE mark (+EC REP), FDA and equivalent. Lot/batch, MFD and expiry date. Word 'non-sterile, single use, disposable.'	Pair	1-100 101-500 501-1,000 1,001-1,500

This Request for Quotation is open to all legally-constituted companies that can provide the requested products and have legal capacity to deliver in the country, or through an authorized representative.

I. About UNFPA

UNFPA, the United Nations Population Fund (UNFPA), is an international development agency that works to deliver a world where every pregnancy is wanted, every child birth is safe and every young person's potential is fulfilled.

UNFPA is the lead UN agency that expands the possibilities for women and young people to lead healthy sexual and reproductive lives. To read more about UNFPA, please go to: UNFPA about us

Objective:

The objective of the RFQ is to identify a supplier who can provide UNFPA with all the above mentioned products. The selected vendor is expected to provide such products, based on specific Purchase Orders/Specifications submitted to the vendor.

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II. Questions

Questions or requests for further clarifications should be submitted in writing to the technical contact person below:

Name of contact person at UNFPA:	*Oulayvanh Sayarath*
Tel Nº:	*00856-21-267638*
Email address of contact person:	*sayarath@unfpa.org*

The deadline for submission of questions is **12 March 2020 at 16:00 hrs.** (https://www.timeanddate.com/worldclock/laos/vientiane). Questions will be answered in writing and shared with all parties as soon as possible after this deadline.

III. Content of quotations

Quotations should be submitted in a single email whenever possible, depending on file size. Quotations must contain:

a) Technical proposal, in response to the requirements outlined in the specifications should comply with:
   - The bidder shall be required to quote for all items.

b) Price quotation, to be submitted strictly in accordance with Price Quotation Form.

Both parts of the quotation must be signed by the company's relevant authority and submitted in PDF format.

IV. Instructions for submission

Proposals should be prepared based on the guidelines set forth in Section III above, along with a properly filled out and signed price quotation form, and are to be sent by email to the contact person indicated below no later than : **19 March 2020 at 17:00 hrs** (https://www.timeanddate.com/worldclock/laos/vientiane).

Name of contact person at UNFPA:	*Souksavanh Saiyabouth*
Tel Nº:	*00856-21-267635*
Email address of contact person:	*Saiyabouth@unfpa.org*

Please note the following guidelines for electronic submissions:

- The following reference must be included in the email subject line: **RFQ Nº UNFPA/LAO/RFQ/20/05– Quotation for the health supplies.** Proposals that do not contain the correct email subject line may be overlooked by the procurement officer and therefore not considered.
- The total email size may not exceed **20 MB (including email body, encoded attachments and headers)**. Where the technical details are in large electronic files, it is recommended that these be sent separately before the deadline.
- Any quotation submitted will be regarded as an offer by the bidder and does not constitute or imply the acceptance of any quotation by UNFPA. UNFPA is under no obligation to award a contract to any bidder as a result of this RFQ.

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V. Overview of Evaluation Process

Quotations will be evaluated based on the compliance with the technical specifications and the total cost of the goods (price quote).

The evaluation will be carried out in a two-step process by an ad-hoc evaluation panel. Technical proposals will be evaluated for technical compliance prior to the comparison of price quotes and also FTP questionnaire for Medical Devices

VI. Award

In case of a satisfactory result from the evaluation process, UNFPA shall award a De Minimis Contracts /Purchase Order for one-year (1) with possibility extension to the lowest priced bidder whose bid has been determined to be substantially compliant with the bidding documents.

VII. Right to Vary Requirements at Time of Award

UNFPA reserves the right at the time of award of Contract to increase or decrease, by up to 20%, the volume of goods specified in this RFQ without any change in unit prices or other terms and conditions.

VIII. Payment Terms

UNFPA payment terms are net 30 days upon receipt of shipping documents, invoice and other documentation required by the contract.

IX. Fraud and Corruption

UNFPA is committed to preventing, identifying, and addressing all acts of fraud against UNFPA, as well as against third parties involved in UNFPA activities. UNFPA's Policy regarding fraud and corruption is available here: Fraud Policy. Submission of a proposal implies that the Bidder is aware of this policy.

Suppliers, their subsidiaries, agents, intermediaries and principals must cooperate with the UNFPA Office of Audit and Investigations Services as well as with any other oversight entity authorized by the Executive Director and with the UNFPA Ethics Advisor as and when required. Such cooperation shall include, but not be limited to, the following: access to all employees, representatives agents and assignees of the vendor; as well as production of all documents requested, including financial records. Failure to fully cooperate with investigations will be considered sufficient grounds to allow UNFPA to repudiate and terminate the Agreement, and to debar and remove the supplier from UNFPA's list of registered suppliers.

A confidential Anti-Fraud Hotline is available to any Bidder to report suspicious fraudulent activities at UNFPA Investigation Hotline.

X. Zero Tolerance

UNFPA has adopted a zero-tolerance policy on gifts and hospitality. Suppliers are therefore requested not to send gifts or offer hospitality to UNFPA personnel. Further details on this policy are available here: Zero Tolerance Policy.

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XI. RFQ Protest

XII. Bidder(s) perceiving that they have been unjustly or unfairly treated in connection with a solicitation, evaluation, or award of a contract may submit a complaint to the UNFPA Head of the Business Unit, **Ms. Mariam A. Khan, Representative** at email address: mkhan@unfpa.org. Should the supplier be unsatisfied with the reply provided by the UNFPA Head of the Business Unit, the supplier may contact the Chief, Procurement Services Branch at procurement@unfpa.org.

XIII. Disclaimer

Should any of the links in this RFQ document be unavailable or inaccessible for any reason, bidders can contact the Procurement Officer in charge of the procurement to request for them to share a PDF version of such document(s).

Vilaykham Lasasimma
Operations Manager
Date: _____

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PRICE QUOTATION FORM

Name of Bidder:	
Date of the quotation:	Click here to enter a date.
Request for quotation Nº:	RFQ Nº UNFPA/LAO/RFQ/20/05
Currency of quotation:	LAK
Validity of quotation: *(The quotation shall be valid for a period of at least 3 months after the submission deadline.)*	

Example Price Schedule below:

Price Quotation Form

Item	Product Name & Description	UOM	Unit Price	Number of Units	Total (LAK)
1					
2					
3					
4					
5	Delivery Charges based on the following 2010 Incoterm, to: DAP United Nations Population Fund Ban Hatsady, Lane Xang Avenue, P.O. Box 345, Vientiane, Lao PDR	Each		1	
				GRAND TOTAL	

Vendor's Comments:

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed **RFQ Nº UNFPA/LAO/RFQ/20/05**including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

	Click here to enter a date.
Name and title	Date and place

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ANNEX I:
General Conditions of Contracts:
De Minimis Contracts

This Request for Quotation is subject to UNFPA's General Conditions of Contract: De Minimis Contracts, which are available in: English, Spanish and French